



Employment Application- Receptionist

Personal Information

Name _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Social Security# _____ - _____ - _____ Cosmetology License# _____

Are you prevented from lawfully becoming employed in the country because of visa or immigration status? Yes/No

If you are under 18 years of age, can you provide a work permit? Yes/No

If no, please explain: _____

Position Sought: _____

Employment History

Name of Current Employer _____

Address: _____

City/State: _____ Zip: _____ From/To: _____

Current Position: _____

Name of Supervisor: _____ Phone _____

Previous Employer: _____

Address: _____

City/State: _____ Zip: _____ From/To: _____

Position: _____

Name of Supervisor: _____ Phone: _____

Education and Training

High School Attended: _____

Diploma? Yes/No _____ Year Graduated: _____

College Attended: _____ Date(s) Attended: _____

Degree: _____ Major: _____

Other Background Information

List 3 things that matter to you the most at work:

1) _____

2) _____

3) _____

What are 3 important things to a client?

1) _____

2) _____

3) _____

What are your strengths?

What are your weaknesses?

Why do you feel you would be an asset to this team?

What hours/days are you available to work?

What other interests do you have?

Give the names of 3 references (name, phone, years acquainted)?

1) -----

2) -----

3) -----

I hereby certify that the information contained In this application is true and correct to the best of my knowledge and agree to have any statements verified by Tranquility Salon & Spa, Inc. (hereinafter "the Company"). I authorize the references listed above, as well as all other individuals whom the Company contacts, to provide the Company with all employment and job-related information they may have. Further, I specifically indemnify and hold harmless the company and its Members, Officers, agents, employees and representatives and all other parties and persons from any and all liability for any damages that may result from furnishing such information to the Company as well as from the use or disclosure of such information by the Company or any of its Members, Officers, agents, employees or representatives. I understand that any misrepresentation, falsification or material omission of information on this application may result in my disqualification from hiring or, if I am hired, dismissal from employment. If hired, I agree to conform to the rules and standards of the Company as published and disseminated by the Company and as the Company, in its sole discretion, may change from time to time. I further agree that my employment and compensation can be terminated at will, with or without reason, and with or without notice, at any time, either at my option or at the option of the company. I understand that no employee or representative of the Company, other than the president or his designated representative, has the authority to enter into any agreement for employment for any specified period of time, or make any express or implied agreement for a specified time unless the president and I both sign a written agreement that clearly and expressly specifies intent to do so. I agree that this shall constitute a final and fully binding agreement with respect to the at-will nature of my employment and that there are no oral or collateral agreements regarding this matter. I also understand that all offers of employment are conditioned on the company's receipt of satisfactory responses to reference requests and the completion of any other background check the Company may require, as well as satisfactory proof of my identity and legal authority to perform the duties I'm assigned by the Company in accordance with all applicable federal, state and local governmental laws and regulations.

Signature _____ Date _____

Tranquility Salon & Spa
2300 Cinema Drive, #250
Valencia, CA 91354
Phone: (661) 255-1070

Please fax to: (661) 255-1070